



ARMY AGR VACANCY ANNOUNCEMENT



Application Mailing Address: HUMAN RESOURCES OFFICE/AGR COLORADO NATIONAL GUARD 6848 S REVERE PARKWAY CENTENNIAL, CO 80112		Position open to females and males	ANNOUNCEMENT NUMBER: AGR # 038-12	
		Para/Lin: 211/01 Security Clearance: Secret	OPENING DATE: 27 January 2012	CLOSING DATE: 28 February 2012
POSITION DESCRIPTION: Detach Readiness NCO (Section Chief) 92F3O VICE: SSG Hahn	GRADE: Maximum: E-6 Minimum: E-4	OPEN FOR FILL: <input checked="" type="checkbox"/> STATE <input type="checkbox"/> NATIONWIDE		
UNIT OF ACTIVITY: A Co, 147 th BSB, 400 South 3 RD Avenue Sterling, CO 80751		TYPE OF POSITION <input type="checkbox"/> COANG <input checked="" type="checkbox"/> COARNG		
MILITARY ASSIGNMENT: A Co, 147 th BSB, 400 South 3 RD Avenue Sterling, CO 80751		EVALUATION FACTORS USED: Review of individual applications and Personal interviews.		

AREA OF CONSIDERATION: Open to current members of the COARNG in the Grade of E4 – E6 and those eligible to become members of the COARNG. AGR Soldiers within the first 18 months of their initial AGR tour or within the 24 month stabilization must include an approved exception to policy with the application. Must become MOS qualified within 12 months of hire. **PCS funds subject to availability.** Must be able to obtain a military driver license, and have a working knowledge of Microsoft computer programs. **Per ARNG-HRH Policy Memo #10-039, AGR Personnel must complete required NGB training within one year of assignment to position.** Soldiers must be in compliance with DA PAM 611-21. Applicants must meet standards IAW NGR 40-501 and AR 40-501. Current COARNG AGR applicants need only submit items # 1, 4–8.

APPLICATION DOCUMENTATION

(Qualified applicants may submit applications as described below to the address in the upper left hand corner of this announcement)

1. **NGB 34-1** must be complete with original signature.
2. **PHYSICAL:** Individual Medical Readiness Record (MEDPROS) with last Periodic Health Assessment (PHA) within 12 months.
 - If your last PHA is older than 12 months at time of hire a new PHA will be required prior to hire date.
 - Must have **HIV** less than 24 months old at time of application. If test results are older than 24 months you will be required to have new test results prior to hire date.
 - Must have a favorable **Drug Screen** less than 6 months as of initial entry into the AGR program.
3. **DA Photograph in Class A military uniform** (dress greens), three-quarter or full length, taken within the last 12 months.
 - Name, SSN, Rank, Branch, and date of photo **on rear** of photograph (unless listed on menu board of official military photo)
4. Photocopy of last 5 **NCOERs**.
5. Certified true copy of **DA 2-1 or ERB** (each sheet must be certified with original signature of unit administrator or MILPO)
6. Personnel Qualification Record (**PQR**)
7. Copy of latest **APFT** Scorecard (**DA 705**) (must be less than 12 months old). Profiles must be attached if applicable. Soldiers on a **temporary profile** are **NOT** eligible to enter the AGR program.
8. Copy of **DMA Form 76** (Individual Record of Ht-Wt) completed within the last 12 months, if not annotated on DA 705.
 - Must have a **DD 5500 or 5501-R (Female)** attach if body fat content test required.
9. **NGB 23**, NGB 23b (RPAS Statement), retirement record.
10. Copy of all **DD214's / NGB 22's** showing all prior service.
11. Copy of current **Driver's License**.

Applications without all required supporting documents will be returned without consideration. US Government postage and envelopes may NOT be used for submitting applications. Qualified applicants will be contacted by the selecting supervisor or his/her representative for interviews. After the board recommendation is approved by the EO and HRO, the Board President or his/her representative will contact all applicants to notify them of selection or non-selection. This office will also confirm selection or non-selection by memorandum.

PRIMARY DUTIES AND RESPONSIBILITIES:

Readiness NCO

Responsible for supervising the successful accomplishment of the commander's mobilization readiness objectives. Anticipates and recommends solutions for needs of the unit in all aspects of mobilization readiness. Duties include:

1. Advises the commander on training, logistics, personnel and unit mobilization readiness requirements and ensures that the unit develops, updates and maintains comprehensive mobilization plans including preparation of units reports, vehicle load plans, unit movement plans, convoy clearance requests, preparation of the Annual Post Mobilization Training Support Report, the unit Alert Roster, and the unit Home Station Activities list and ensuring that the unit is POM/POR qualified. Reviews and implements mobilization directives and regulations. Obtains all required data for the unit status report and assists the commander in preparing readiness reports as prescribed in AR 220-1. Monitors the Equipment on Hand (EOH) and the Equipment Readiness (ER) status of the unit and keeps the commander informed on these issues.
2. The Readiness NCO supervises the duties performed by the unit's full-time logistics personnel. These include the duties of the unit supply NCO in maintaining property accountability, ensuring all required equipment is on hand or on valid requisition, scheduling all required inventories, audits and reconciliations, and the maintenance of Combat Parts Load (CPL) if retained at unit level. Coordinates maintenance support required from supporting OMS or other installation maintenance support activities, and the integration of maintenance training with the supporting OMS shop chief(s). He also recommends, to the commander, courses of action to correct deficiencies in achieving maintenance standards and ensures the accountability and adequacy of CPLs, if proficient in unit level logistics procedures and policies.
3. Supervises the drafting of training schedules for approval which comply with command guidance and directives and the publications of higher headquarters. Supervises the maintenance of the unit training library, and related training equipment and aids. Establishes a direct line of communication with training and mobilization action personnel at higher headquarters.
4. Supervises the development and monitoring of a comprehensive MOS qualification training program. Advises officer personnel on military education requirements and prepares applications for Army service schools and extension centers for them. Supervises the maintenance of records for the above programs, monitors the progress of officer and enlisted personnel, and ensures that qualification information is provided to the personnel section for personnel records updating.
5. Attends all unit training assemblies, additional training assemblies, and annual training periods. Provides assistance and guidance in the preparation for and execution of unit training and other mobilization readiness related activities. Ensures that preparatory visits are conducted as necessary to training sites to ensure availability of such sites and to procure training areas, ranges, training equipment, and other facilities required by the unit.

92Y--Unit Supply Specialist (Unit Supply Spec), CMF 92

- a. *Major duties.* The petroleum supply specialist supervises or receives, stores, accounts for and cares for, dispenses, issues and ships bulk or packaged petroleum, oils and lubricants (POL) products. Duties for MOS 92F at each level of skill are:
- (1) *MOSC 92F10.* Receives and stores bulk and package POL products. Issues and dispenses bulk fuels and water from storage and distribution facilities to using units. Selects and submits samples of POL to laboratory for testing. Perform petroleum and water accounting duties. Operates equipment associated with petroleum and water distribution system and multi-product pipeline system. Fuels and defuels vehicles, aircraft and stationary equipment. Take emergency precautions to prevent harm to self and facilities in event of petroleum spillage or fire.
 - (2) *MOSC 92F20.* Perform duties shown at preceding level of skill. Assigns duties, spot checks work adequacy and instructs and supervises subordinates in work techniques and procedures. Determines source of product contamination in storage areas and pipelines and directs reclamation and disposition for petroleum products. Assures adherence to safety procedures and ensures keeping of efficient, clean and safe work environment. Supervise aircraft refueling and defueling operations.
 - (3) *MOSC 92F30.* Perform supervisory duties shown in preceding level of skill. Estimate requirements for personnel, equipment, user/organizational maintenance and repair of petroleum distribution facilities. Schedule and dispatches petroleum and water products through pipelines and other distribution facilities or equipment. Initiates and supervises environmental protection activities and contingency plans. Reviews, consolidates and prepares technical, personnel and administrative reports associated with POL and water activities in assigned unit. Supervise unit level quality surveillance operations.

Minimum Eligibility Criteria:

Must meet requirements as stated in the "Areas of Consideration". Must be able to serve at least 3 years in an active military status prior to completing 18 years of active Federal Service, on the date of mandatory removal. Must be able to complete at least 10 years of continuous service in an AGR status prior to Mandatory Removal Date. Must meet medical standards prescribed by AR 40-501 chapter 3. Must not be a candidate for an elective office, hold a civil office, or be engaged in partisan political activities. Must not be under a current suspension of favorable personnel actions. Applicants who voluntarily separate from the AGR program for one or more days are not eligible to reenter the program for one year from date of separation without an NGB waiver (Applicable only if announced for those eligible to enlist in the COARNG and/or current members of the COARNG). Applicants must not be entitled to receive Federal military retired or retainer pay or Federal civil service annuities and not be eligible for immediate Federal Civil Service annuities (Applicable only if announced for those eligible to enlist in the COARNG and/or current members of the COARNG). Individuals who voluntarily resign from the AGR program in lieu of mandatory or involuntary separation action are not eligible to reenter the AGR program (Applicable only if announced for those eligible to enlist in the COARNG and/or members of the COARNG). Individuals who have been separated from other military services for cause, unsuitability, or unfitness for military service are not eligible to enter the AGR program (Applicable only if announced for those eligible to enlist in the COARNG and/or members of the COARNG).

INSTRUCTIONS TO COMMANDERS/SUPERVISORS: This position vacancy announcement will be given the broadest possible dissemination. A copy of this announcement will be posted on your unit/activity bulletin board.

THE COLORADO NATIONAL GUARD IS AN EQUAL OPPORTUNITY EMPLOYER: Eligible applicants will be considered without regard to race, sex, religion, national origin, or political affiliation. Due to restrictions in assignment to certain units and MOSs some positions may have gender restrictions.